

**Minutes of the
Executive**

(to be confirmed at the next meeting)

Date: Monday, 7 June 2021

Venue: Council Chamber - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
T M Cartwright, MBE, Health and Public Protection (Deputy
Executive Leader)
I Bastable, Streetscene
F Birkett, Housing
S D Martin, Planning and Development
Mrs S M Walker, Leisure and Community

Also in attendance:

Mrs K Mandry, for item 8(1)
R H Price, JP, for item 8(1)
Mrs P M Bryant, for item 12(1)
Mrs K K Trott, for item 12(1)



1. APOLOGIES FOR ABSENCE

There were no apologies given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on 17th May 2021 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

Councillor T M Cartwright, MBE declared a personal interest in respect of item 9(2) of the agenda as his son owns a property in Warsash.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

A deputation was received from Gareth Jones in respect of item 8(1) Traffic Regulation Order for Coastal Car Parks – consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such Orders in the future.

Deputations were also received from Lesley Goddard and Anne Stephenson in respect of item 9(1) – Fareham Borough Council Climate Change Action Plan.

7. REFERENCES FROM OTHER COMMITTEES**Climate Change Scrutiny Panel – 27 May 2021****Item 5 – Climate Change Action Plan**

The Panel received a report from the Climate Change Officer on the Council's Climate Change Action Plan which is to be considered by the Executive on the 07 June 2021. The Climate Change Officer provided an overview of the Executive report and then went onto provide the details of the Climate Change Action Plan set out at Annex 1, Appendix A to the report.

At the agreement of the Chairman Councillor S Martin addressed the Committee during discussions on this item.

The Panel agreed that the Climate Change Action Plan is a good start and thanked Officers and Members that have been involved in developing the plan up to this point.

Members asked questions for clarity and discussed several aspects of the plan and the wider climate change work. One of the key topics for discussion related to the opportunities available to the Council to establish new and stronger links with the community and outside organisations to assist the residents and businesses within Fareham Borough in progressing towards carbon neutrality.

RESOLVED that having considered the Executive report at Annex 1, the Climate Change Scrutiny Panel were supportive of the Climate Change action plan.

This item was considered at item 9(1) on the agenda.

Planning and Development Scrutiny Panel – 25 May 2021

Revised Publication Local Plan Consultation

The Panel received a report from the Head of Planning Strategy and Economic Development on the Council's Revised Publication Local Plan before the revisions are considered by the Executive on the 07 June 2021 and then by Council on the 10 June for approval for consultation.

At the invitation of the Chairman Councillor Mrs T Ellis addressed the Panel during discussions on this item.

At the invitation of the Chairman Councillor S Martin addressed the Panel during discussions on this item as Executive Member for Planning and Development.

Members were asked to draw their attention to the tabled item which had been circulated prior to the meeting. The documents highlighted some amendments that officers had identified post publication. A copy of this document will be appended to these Minutes.

The Head of Planning Strategy and Economic Development took the Panel through the report and supporting documents section by section highlighting the revisions to the Draft Publication Local Plan which the Panel considered at its meeting on the 01 October 2020. Clarification was sought by the Panel after each section on the comments that would be passed to the Executive for consideration. These are set out as follows: -

- i. The amendments set out in tabled Item be passed to the Executive for inclusion within the revisions.
- ii. With regard to Policy BL1 – subject to resources and the prioritisation of the Local Plan, work is started to develop the Fareham Town Centre Masterplan Supplementary Planning Document to allow this document to be created at the earliest opportunity to support the delivery of homes in the Town Centre.
- iii. Following detailed discussions on policies HA50, HA54, HA55 and HA56 Members recommended that the Executive carefully considers the proposed allocations in these locations due to a number of planning considerations including traffic management, flooding, ecology, open space and, where applicable, strategic gap.

- iv. On page 249, within the Housing Policies section Members requested that the time being changed in paragraph 5.16 from 7.30am and 7.30pm to 7.30am and 6.30pm.
- v. An amendment be made to the wording of, or supporting, Policy HP9 to include wording that applications for self and custom build homes can be brought forward by individual landowners or developer, and that the requirement for serviced plots does not apply to every self or custom build home.

RESOLVED that the Planning and Development Scrutiny Panel: -

- (a) considered the contents of the report; and
- (b) asks for the following comments to be passed to the Executive on 07 June 2021 for consideration:
 - (i) The amendments set out in the tabled Item be passed to the Executive for inclusion within the revisions;
 - (ii) With regard to Policy BL1 – subject to resources and the prioritisation of the Local Plan, work is started to develop the Fareham Town Centre Masterplan Supplementary Planning Document to allow this document to be created at the earliest opportunity to support the delivery of homes in the Town Centre.
 - (iii) Following detailed discussions on policies HA50, HA54, HA55 and HA56 Members recommended that the Executive carefully considers the proposed allocations in these locations due to a number of planning considerations including traffic management, flooding, ecology, open space and, where applicable, strategic gap.
 - (iv) On page 249, within the Housing Policies section Members requested that the time being changed in paragraph 5.16 from 7.30am and 7.30pm to 7.30am and 6.30pm.
 - (v) An amendment be made to the wording of, or supporting, Policy HP9 to include wording that applications for self and custom build homes can be brought forward by individual landowners or developer, and that the requirement for serviced plots does not apply to every self or custom build home.

This item was considered at item 9(2) on the agenda.

Item 8 – Local Development Scheme

The Panel received a report by the Director of Planning and Regeneration on the Council's Local Development Scheme (LDS) which the Executive will be asked to adopt at its meeting on the 07 June 2021.

RESOLVED that the Planning and Development Scrutiny Panel considered the contents of the report and were supportive of the Local Development Scheme.

This item was considered at Item 9(3) of the agenda.

Item 7 – Housing Delivery Test Action Plan

The Panel received a report from the Head of Planning Strategy and Economic Development on the Housing Delivery Test (HDT) Action Plan.

At the agreement of the Chairman Councillor S Martin addressed the Panel during discussions on this item as Executive Member for Planning and Development.

Members asked questions providing clarity on several aspects of the Action Plan allowing for a better understanding of the contents of the Plan and how this, if approved, will assist the Council to tackle the difficulties the Borough faces in meeting the housing need for the community.

Members of the Panel shared their frustration at the lack of acknowledgement from Central Government as to the impact that the Nutrient Neutrality issue with South Hampshire has and will continue to have in future years on Fareham Borough's HDT results. Members highlighted the importance of the actions outlined in Appendix A, section 7 part 3 (Nutrient mitigation) of the report, to continue to lobby Government to consider the impact of nutrient neutrality on housing delivery within South Hampshire and revise the detailed application of the HDT for Fareham Borough appropriately.

RESOLVED that the Planning and Development Scrutiny Panel: -

- (a) considered the contents of the report; and
- (b) asks the Executive, at its meeting on the 07 June 2021, to consider the importance of the actions outlined in Appendix A, section 7 part (Nutrient mitigation) of the report, to lobby Government to consider the impact of nutrient neutrality and revise the detailed application of the Housing Delivery Test for Fareham Borough appropriately.

This item was head at Item 9(4) on the agenda.

8. HEALTH AND PUBLIC PROTECTION

- (1) Traffic Regulation Order for Coastal Car Parks - consideration of consultation responses and delegation by the Executive Leader of the Council to the Executive Member for Health and Public Protection to determine such orders in future

A deputation was received in respect of this item from Gareth Jones.

At the invitation of the Executive Leader, Councillors Mrs K Mandry and R H Price, JP addressed the Executive on this item.

In discussing this item, it was agreed that only the coastal car parks at Hove To and Passage Lane will allow Designated Season ticket holders to park for up to 14 days including overnight.

RESOLVED that having considered the representations made, the Executive agrees:

- (a) that only the costal car parks at Hove To and Passage Lane will allow Designated Season ticket holders to park for up to 14 days, including overnight;
- (b) to adopt the updated Off-Street Parking Places (Amendment 3) Order found at Appendix A to the report; and

That the Executive Leader of the Council:-

- (c) amends the Scheme of Delegation to Individual Executive Members to grant the Executive Member for Health and Public Protection the delegated authority to determine future Traffic Regulation Orders.

9. PLANNING AND DEVELOPMENT

(1) Fareham Borough Council Climate Change Action Plan

Deputations were received in respect of this item from Lesley Goddard and Anne Stephenson.

This item was brought forward on the agenda and heard after item 7.

The comments of the Climate Change Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees to adopt the Council's Climate Change Action Plan set out in Appendix A to this report.

(2) Revised Publication Local Plan Consultation

Councillor T M Cartwright, MBE declared a personal interest in this item as his son owns a property in Warsash.

A Tabled item was presented in respect of this item to provide details of a number of proposed changes to Appendix A, the Publication Local Plan, and one change to Appendix G, the table of changes to the Publication Local Plan, following on from the Planning and Development Scrutiny Panel suggestions.

The comments of the Planning and Development Scrutiny Panel, as detailed at item 7, were taken into account in considering this item and the recommendations accepted in full.

RESOLVED that, having accepted the recommendations of the Planning and Development Scrutiny Panel, the Executive endorses and recommends to Council for approval that:

- (a) the Revised Publication Local Plan, as set out at Appendix A to the report, be published for a six-week period of public consultation, together with supporting documents included at Appendix B to G;

- (b) the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised to make any necessary minor amendments to the documents, prior to publication, provided these do not change the overall direction, shape or emphasis of the document and do not raise any significant new issues prior to the document being submitted to the Secretary of State;
- (c) the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised, following the completion of the consultation period, to submit the revised Publication Local Plan to the Secretary of State (together with any necessary minor modifications or changes that are required to ensure legal compliance and/or 'soundness'); and
- (d) the Revised Publication Local Plan be a material consideration to be afforded due weight in the determination of planning applications.

(3) Local Development Scheme

The comments of the Planning and Development Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees:

- (a) to adopt the Fareham Borough Local Development Scheme (June 2021) as set out in Appendix A to the report; and
- (b) that the Director of Planning and Regeneration is authorised to make any necessary minor changes to the Local Development Scheme, providing that these do not change the overall direction, shape or emphasis of the document, prior to the document being published on the Council's website.

(4) Housing Delivery Test Action Plan

The comments of the Planning and Development Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Housing Delivery Test Action Plan 2021, attached as Appendix A to the report, be approved for publication and implementation.

(5) Approval of the Revised Charging Schedule for CIL

RESOLVED that the Executive recommends to Council that the Community Infrastructure Levy Charging Schedule, as set out in Appendix B to the report, and which will take effect on 15 June 2021, be approved.

(6) Coastal Partnership - Chichester District Council request to join Coastal Partners

RESOLVED that the Executive:

- (a) approves the extension of the Coastal Partnership to include Chichester District Council as a member;

- (b) notes that the Head of the Coastal Partnership continues to discuss and explore with other local authorities in Hampshire and the Isle of Wight whether there is mutual benefit of extending the Coastal Partnership further should the opportunity arise; and
- (c) agrees to delegate authority to the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, to enter into a Section 113 Local Government Act Shared Service Agreement between Fareham Borough Council, Havant Borough Council, Portsmouth City Council, Gosport Borough Council and Chichester District Council.

10. POLICY AND RESOURCES

(1) Welcome Back Fund

RESOLVED that the Executive:

- (a) approves the Welcome Back Fund Activity Plan for submission to Government; and
- (b) agrees that the Director of Planning and Regeneration, following consultation with the Executive Member for Policy and Resources, be authorised to make any necessary changes to the Activity Plan in order to ensure compliance with the funding requirement, and subject to further feasibility work, in relation to confirming the final costs.

(2) Additional Restrictions Grant - Wider Business Support Scheme

RESOLVED that the Executive:

- (a) approves the award of contracts and the establishment of a framework for Wider Business Support Scheme to deliver a range of Wider Business Support;
- (b) approves the establishment of a separate voucher scheme for legal and financial support; and
- (c) agrees that the Director of Planning and Regeneration, following consultation with the Executive Member for Policy and Resources, be authorised to make any necessary changes to the WBSS following early reviews of the scheme and informed by levels of uptake by potential participants.

11. EXCLUSION OF PUBLIC AND PRESS

RESOLVED that the public and representatives of the press be excluded from the remainder of the meeting on grounds that the matters to be dealt with involve the likely disclosure of exempt information, as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

12. HOUSING

(1) Town Centre Property Acquisition

RESOLVED that the Executive;

- (a) agrees, in principle, that the Council seeks to acquire the three properties, as set out in the report;
- (b) delegates authority to the Deputy Chief Executive Officer, following consultation with the Executive Member for Housing, to agree the final acquisition cost and terms of purchase, subject to the purchase being within affordable levels; and
- (c) agrees the indicative budget for the remedial works to the property referenced at paragraph 4 of the report, and notes that a further report will be presented on the further conversion works of all three properties.

(The meeting started at 6.00 pm
and ended at 7.28 pm).

Minute Item 9(2)

Tabled Item 9(2) Revised Local Plan Consultation

Proposed changes to the Revised Publication Local Plan from the Planning and Development Scrutiny Panel on 25/05/2021.

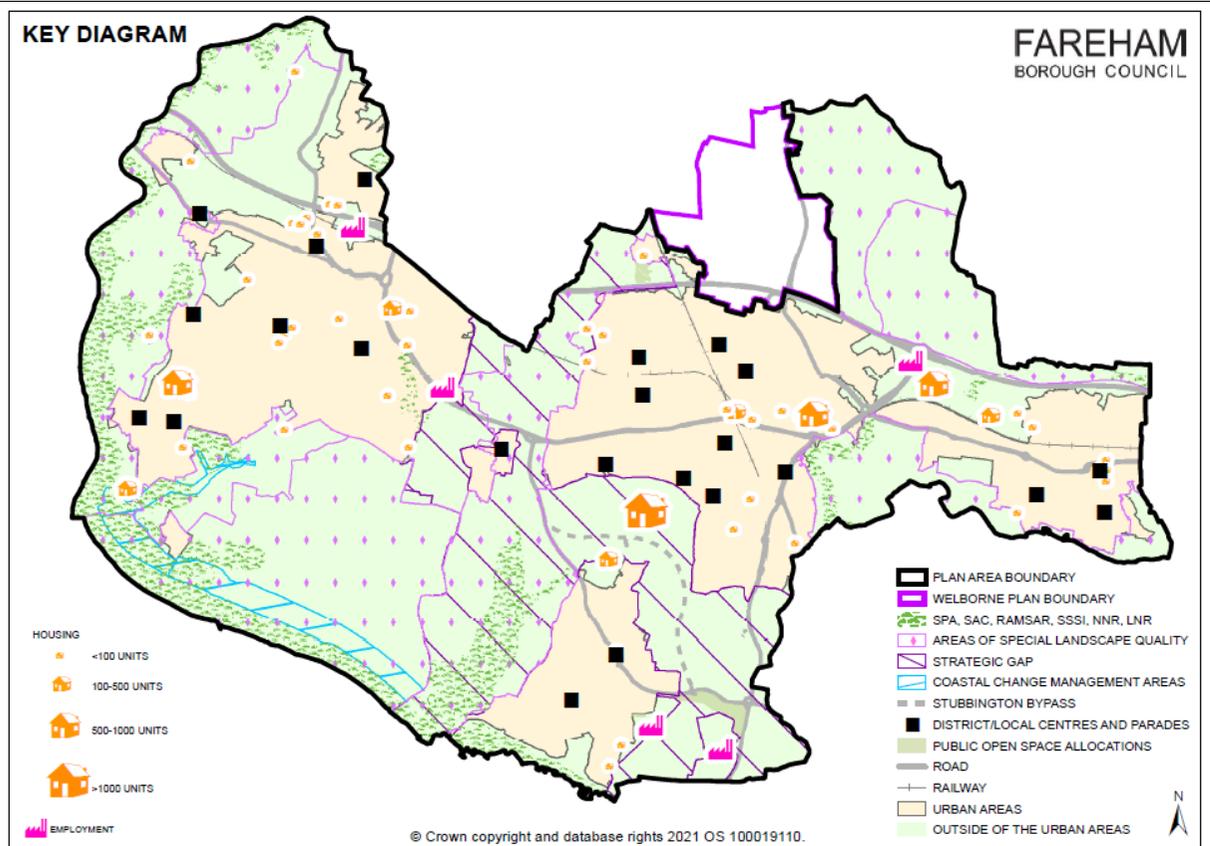
Item to be tabled at the Executive meeting of 7th June 2021

There are a number of proposed changes to Appendix A, the Publication Local Plan, and one change to Appendix G, the table of changes to the Publication Local Plan, following on from the Planning and Development Scrutiny Panel suggestions.

Members are asked to consider these changes, and it is recommended that the Executive endorses these changes as revisions to Appendices A and G for approval by Council.

Changes proposed as a result of Planning & Development Scrutiny Panel

Planning and Development Scrutiny Panel (25/05/21) Minutes Reference	Chapter Page, paragraph or Policy	Change suggested	Reason
Item 9	Paragraph 3.21	Development Strategy numbers in the first bullet point to be updated for housing (at least 9,556) and employment (121,964 m ²). Update third bullet point to read: Strategic opportunities in Fareham Town Centre that contribute to the delivery of at least 959 dwellings.	Factual correction
	Paragraph 3.22	Key diagram to be updated to show proposed additional housing and employment allocations	Factual correction



Paragraph 5.16 New Small-Scale Development Outside the Urban Ares

Change the text in the first bullet point from 7.30am and 7.30pm to 7.30am to 6.30pm to present a more realistic timeframe for high frequency bus services.

7.30pm was included to assist with the definition of a day. Several national guidance documents were cross-referred to in the generation of this wording but nothing specifies 6.30pm or 7.30pm as the end of the day in terms of bus services.

Paragraph 5.69 Self Build and Custom Build	Add text in bold 5.69 to read In order to meet the need identified by Fareham's Self and Custom Build Register, in addition to supporting the principle of individual self and custom build sites in the urban area , development sites of 40 dwellings or more, will be required to provide for a proportion of suitable serviced plots.	To refer to that fact that self-build developments can be delivered by individual self-builders as well as through serviced plots on larger development sites.
New paragraph 5.70.1 below Policy HP9	Add new paragraph to read It is recognised that individual self and/or custom build can form an important source of delivery of dwellings in the Borough and this is supported by the policy.	To refer to that fact that self-build developments can be delivered by individual self-builders as well as through serviced plots on larger development sites.
Policy E3: Swordfish Business Park	Correction of Capacity to 12,800 sq. meters not 12,100 sq. meters.	Factual correction.
Appendix G	HA1 'removal of criterion k)' to be corrected to 'removal of criterion j)'	